



DATE STAMP

Architectural Standards Committee (ASC) Send questions to asc@radissoncommunity.org.

General Application (may be used for any project other than Tree Removal)

Application Deadline: 9am on the business day prior to an ASC Meeting (ex. Mon meeting/Fri deadline), apps received after deadline will be processed for the next scheduled meeting. Submit app earlier to allow time to address missing or incomplete info. The AS Dept may have property details like surveys, colors, materials on file; email them to request info for your app, if needed. You will be notified of your app being Approved, Pended for more info, or Denied, within 3 to 5 business days after the meeting at which it is reviewed. Please provide a valid email address and check your email in the days after the meeting (junk folder included); this is the quickest way to find out the status of your app. A paper copy will be mailed as needed.

PROPERTY INFORMATION (Please print clearly)

Owner Name: _____ Street Address: _____

Email: _____ Phone: _____

House Type: ___ Detached ___ Attached (Patio/Townhouse/Cluster) ___ Condo/Apartment

REQUEST FOR APPROVAL

CHECK LIST

Brief project description: _____ Brief Description

REQUIRED MATERIALS drop off or email materials/photos: asc@radissoncommunity.org

Please review the guidelines for this type of project in the Architectural Standards Guide* and provide materials/information as specified. Refer to index for project types. This project may require a property survey, product brochure page, photographs of your home and project area, drawings, paint samples, etc. Refer to Guide

Project Summary: _____ Summary

Photos: Provide color photos showing the area of the proposed project/improvement. Include nearby architectural elements. We suggest a mix of photos, some broad and general and some showing more detail. Photos

Project Materials/Colors/Style: Provide drawings, images, brochure pages and the like, to provide details for all aspects of your project. Additional Materials as needed

OWNER'S SIGNATURE

I attest that all information is true and correct to the best of my knowledge. I understand that this application will expire 1 year from the date of approval. I agree to take no action to implement this project until receipt of the final decision.

SIGNATURE (Required) _____
Signature must be that of legal property owner(s) or agent as power of attorney.

STATUS

___ Application is complete as submitted.

OR

___ Additional materials will be submitted via email ___ brought to the RCA Office ___

AND I understand this application will not be processed until these materials are received.

*The Guides are on the Architectural Standards web page at radissoncommunity.org.