



DATE STAMP

Architectural Standards Committee (ASC) Send questions to asc@radissoncommunity.org.
Tree Removal Application

To remove a tree from your property that is larger than 4 inches in diameter (12.5 inches in circumference), as measured two feet above the ground, you must first receive approval.
Pruning or trimming a tree does not require an approved application.

Tree removal applications are reviewed by staff and do not typically need to be reviewed by the committee, therefore meeting deadlines do not apply and application will be reviewed when submitted.

PROPERTY INFORMATION (Please print clearly)

Owner Name: _____ Street Address: _____

Email: _____ Phone: _____

House Type: ___ Detached ___ Attached (Patio/Townhouse/Cluster)

REQUEST FOR APPROVAL

CHECK LIST

Request approval for (how many) Trees: _____

of Trees

Please review guidelines for tree removal in the Architectural Standards Guide* and provide information as specified. *Detached House Guide, page 39. Attached/Cluster Guide, page 34.*

Refer to Guide

TREE REVIEW PROCESS

Once the application has been submitted, the AS Department will evaluate the tree(s) within 3-5 business days. If approved, orange marking paint will be applied to the tree(s) to indicate approval and an approval notice will be sent to you via email; a paper copy will be mailed as needed. If denied, the tree(s) will not be painted and a notice will be sent to you indicating why removing the tree(s) was not approved.

BEFORE YOU BEGIN

Safety: Protect yourself and your family, call 811 before you dig. Visit www.call811.com for more information.

Branch/Trunk Removal: Waste disposal from the removal of a tree is the responsibility of the contractor. RCA curb side service is for homeowner generated items only.

Tree Stump: Stumps must be ground or brought below final grade and disturbed area seeded. If stump is within an existing planting bed, it may remain, but must not exceed 12" in height.

REQUIRED MATERIALS

Related Application: If this application is being submitted in conjunction with another project, such as pool, fence, mechanical equipment, etc., specify the project: _____

Related Project

Required Materials list continues on back...

*The Guides are on the Architectural Standards web page at radissoncommunity.org.

REQUIRED MATERIALS CONTINUED

CHECK LIST

Specify the following for Each Tree you would like to remove:

Mark Trees: Every tree being reviewed must be marked with an identifiable material by the homeowner. The requested trees can be marked with tape, ribbon, chalk, etc. **ONLY trees that are clearly marked will be considered for approval.**

Location: Describe the location of each tree when viewing your home from the street.

Replacement: The ASC encourages, and in some cases may require, a replacement tree be installed which is a more appropriate size or has a better growth habit.

Reason for Request: Each tree must meet at least one of the criteria specified by the ASC in order to qualify for approval to be removed.

Tree(s) Marked

Location

Replacement

Reason/Criteria

ASC Criteria for Tree Removal

#1) The tree's continued existence might endanger people or property.

#2) The tree is too large for the space and pruning will not be effective.

#3) Tree has detrimental effects to the health of other trees.

#4) The tree is diseased or damaged.

#5) Tree creates blockage of vehicular sight lines.

#6) Tree exhibits signs of invasive roots.

Stumps must be ground down/removed.

	Marked With	Location <i>(as viewed from street)</i>	Replacement Plan?	Meets Criteria #(s)
Tree #1:				
Tree #2:				
Tree #3:				
Tree #4:				
Tree #5:				
Tree #6:				
Tree #7:				
Tree #8:				
Tree #9:				
Tree #10:				

Additional Information or Photos: If needed, provide details or photos that may add to the committee's understanding of your request.

Additional Info

OWNER'S SIGNATURE

I attest that all information is true and correct to the best of my knowledge. I understand that this application will expire 1 year from the date of approval. **I agree to take no action to implement this project until receipt of the final decision.**

SIGNATURE (Required) _____
Signature must be that of legal property owner(s) or agent as power of attorney.

STATUS

___ Application is complete as submitted.

OR

___ Additional materials will be submitted via email ___
brought to the RCA Office ___

AND I understand this application will not be processed until these materials are received.