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Architectural Standards Committee (ASC)

Windows, Sliding Doors, French Doors- Application

PROPERTY INFORMATION

Owner Name: _____ Street address: _____

(We have your mailing address on file.)

Phone Number: _____

How would you like us to communicate with you? U.S. Mail: (X) OR E-mail: (X)

(If selecting e-mail, please provide your e-mail below.)

E-mail: _____

(Please print clearly and include only one e-mail address)

Is your home a Detached (Single Family) or an Attached (Cluster)?

Detached: (X)

Attached: (X)



REQUEST FOR APPROVAL

Please provide a brief description of the project below. Attach a detailed description to this form as well as required information specified. Examples include property survey, product brochure information, photographs of your home, drawings, etc. The Architectural Standards Guide may be found at www.radissoncommunity.org and the RCA Office. Applications submitted before 9am the day of the meeting will be reviewed that evening. Applications submitted after 9am the day of the meeting will be reviewed at the next scheduled meeting.

Photographs

Please provide color photographs of your home showing where the window(s)/door(s) will be installed. We suggest a mix of overall photographs so the committee can get the full scope of the location and some photographs showing more detail. You may e-mail them to us at asc@radissoncommunity.org, please reference the application, name, and address in your e-mail. I have attached photographs to this application (X) _____

What will be installed? (answer all that apply)

Window replacement (X) _____

Install window(s) where one currently does not exist (X) _____

Door replacement (X) _____

Install door(s) where one currently does not exist (X) _____

Style of Window/door

to be installed:

<u>Windows</u>	<u>Quantity:</u>
Single Hung	
Double Hung	
Sliding/Gliding	
Casement	
Awning	
Fixed	
Other (specify below)	

<u>Doors</u>	<u>Quantity:</u>
Sliding Glass Door	
French Door	
Other (specify below)	

Exterior Window/Door Color: Provide the exterior color

name from the manufacturer

Window Color: _____

Door Color(s): _____

Trim Color and Material Around Window/Door:

Provide the color for the proposed trim around the window(s)/door(s)

Color: _____

Material: _____

Grids: Provide grid style and color that will be used on or in the glass (if any)

Not Applicable (X) _____

Grid style: _____

Drawings:

For new windows, include a drawing, to scale, showing the exact location of the proposed window(s) on the facade of the house. Include dimension from nearest corner of house or from existing window/door location.

Not Applicable (X) _____ I have included drawings for my new window/door (X) _____

Product Brochure Information

Provide a brochure with photographs and specifications showing the style (double hung, slider, casement), dimensions, configurations for the proposed windows/doors. Include exterior window/door color, proposed trim color and material installed around the window/door and exterior frame color of the proposed window/door. If installing grids, show the proposed style of the grids and exterior color of the grids.

I have included product brochure information and circled the proposed products and options from the brochure that I will be installing (X) _____

I attest that all information is true and correct to the best of my knowledge. I understand that this application will expire 6 months from the date of approval. I agree to take no action to implement this project until receipt of the final decision. **OWNER'S SIGNATURE (Required)** _____

Signatures must be legal property owner(s) or agent as power of attorney.