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# Architectural Standards Committee (ASC) Windows, Sliding Doors, French Doors- Application

## PROPERTY INFORMATION

Owner Name: \_\_\_\_\_ Street address: \_\_\_\_\_

(We have your mailing address on file.)

Phone Number: \_\_\_\_\_

How would you like us to communicate with you? U.S. Mail: \_\_\_ (X) OR E-mail: \_\_\_ (X)

(If selecting e-mail, please provide your e-mail below.)

E-mail: \_\_\_\_\_

(Please print clearly and include only one e-mail address)

Is your home a Detached (Single Family) or an Attached (Cluster)?	
Detached: ___ (X)	Attached: ___ (X)
	

## REQUEST FOR APPROVAL

Please provide a brief description of the project below. Attach a detailed description to this form as well as required information specified. Examples include property survey, product brochure information, photographs of your home, drawings, etc. The Architectural Standards Guide may be found at [www.radissoncommunity.org](http://www.radissoncommunity.org) and the RCA Office. Applications submitted before 9am the day of the meeting will be reviewed that evening. Applications submitted after 9am the day of the meeting will be reviewed at the next scheduled meeting.

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## Photographs

Please provide color photographs of your home showing where the window(s)/door(s) will be installed. We suggest a mix of overall photographs so the committee can get the full scope of the location and some photographs showing more detail. You may e-mail them to us at [asc@radissoncommunity.org](mailto:asc@radissoncommunity.org), please reference the application, name, and address in your e-mail. I have attached photographs to this application ( X ) \_\_\_\_\_

## What will be installed? (answer all that apply)

Window replacement ( X ) \_\_\_\_\_

Install window(s) where one currently does not exist ( X ) \_\_\_\_\_

Door replacement ( X ) \_\_\_\_\_

Install door(s) where one currently does not exist ( X ) \_\_\_\_\_

## Style of Window/door

**Exterior Window/Door Color:** Provide the exterior color name from the manufacturer

Window Color: \_\_\_\_\_

Door Color(s): \_\_\_\_\_

**to be installed:**

<u>Windows</u>	<u>Quantity:</u>
Single Hung	
Double Hung	
Sliding/Gliding	
Casement	
Awning	
Fixed	
Other (specify below)	

<u>Doors</u>	<u>Quantity:</u>
Sliding Glass Door	
French Door	
Other (specify below)	

**Drawings:**

For new windows, include a drawing, to scale, showing the exact location of the proposed window(s) on the facade of the house. Include dimension from nearest corner of house or from existing window/door location.

Not Applicable ( X ) \_\_\_\_\_ I have included drawings for my new window/door ( X ) \_\_\_\_\_

**Product Brochure Information**

Provide a brochure with photographs and specifications showing the style (double hung, slider, casement), dimensions, configurations for the proposed windows/doors. Include exterior window/door color, proposed trim color and material installed around the window/door and exterior frame color of the proposed window/door. If installing grids, show the proposed style of the grids and exterior color of the grids.

I have included product brochure information and circled the proposed products and options from the brochure that I will be installing ( X ) \_\_\_\_\_

I attest that all information is true and correct to the best of my knowledge. I understand that this application will expire 1 year from the date of approval. I agree to take no action to implement this project until receipt of the final decision.

**OWNER'S SIGNATURE (Required)** \_\_\_\_\_

Signatures must be legal property owner(s) or agent as power of attorney.